

The regular monthly meeting of the Hamilton Town Board was held on Thursday, January 12, 2012, at 7:00 p.m., at the Town Office, 16 Broad Street. Present were: Eve Ann Shwartz, Supervisor; C. Todd, D. Holcomb, and C. Rossi, Town Council; B. Glazier, Highway Superintendent; L. Manchester, Supv. Secretary; Mayor Miller, S. Cooper, D. Kliman; W. Todd; B. Moseley; D. Hollis; W. Berry; and R. Wise.

Supervisor Eve Ann Shwartz started the meeting by welcoming all present, and said she was excited in starting the new year. She said P. Darby was not present, as he had surgery. D. Kliman asked about the website Contract, and Eve Ann told her that would be discussed.

A Motion to Accept the December 8, 2011 Town Board Meeting Minutes was made by C. Todd, seconded by D. Holcomb and carried. C. Todd asked that the Town Clerk itemize information given in the Minutes, rather than put it in one paragraph. Also Page 760 – Joint Shared Services Committee/rather than Joint Committee.

A Motion to Accept the December 28, 2011 Town Board Minutes was made by C. Todd, seconded by D. Holcomb and carried.

Eve Ann Shwartz appointed P. Darby the Deputy Supervisor, and Eve Ann Shwartz as the Budget Officer.

Eve Ann Shwartz appointed Linda Manchester as Supervisor's Secretary. Her pay is to be increased to \$15 an hour, and the time she works is to be increased. Eve Ann Shwartz said a Contract with Robert Tackabury, Bookkeeper, is to be presented for approval in February. He will charge \$1000 a month and file needed Reports with the Governments. She said the Town's financial records will be computerized and coordinated with Eve Ann Shwartz, Bob Tackabury and Linda Manchester. She said bills will be given to L. Manchester to enter for payment; and Bob Tackabury and Linda will double check the coding needed for them. E.A. Shwartz would like L. Manchester to come to the Town Board Meetings, and she said she appreciates L. Manchester. C. Todd asked if Linda's time was to not exceed 15 hours a week, and she appreciates Linda, also.

Reorganizational Meeting Appointments: One Year:

- a) Attorney for Town – Steve Jones (Contractual \$90/per hour).
- b) Historian – Jack Loop.
- c) Dog Control Officer – Larry Butts.
- d) Constable-Mike Donovan.
- e) Official Bank-Alliance.
- f) Official Newspaper-Mid York Weekly; Oneida Daily Dispatch (backup).
- g) Custodian-Jesse Worden
- h) Secretary to Planning Board & ZBA Board -Kim Taranto.

Further Reorganization Meeting Appointments:

Geoff Worden – Codes Enforcement Officer – 3 Month Appointment.
Town Clerk C. Hotaling is Registrar.

Resolution # ____ was made by D. Holcomb, seconded by C. Todd and carried to accept all the noted Reorganization Appointments. Vote taken was unanimous.

A search for a new Codes Officer will be made, and a search for a new Assessor will continue with interviews on January 17th, at the Town Office.

A Motion made by C. Rossi, seconded by C. Todd & carried gave G. Worden 3 months / Codes.

Catherine Hotaling, Town Clerk, Tax Collector, and Registrar appointed Carol Dewey as her Deputy Town Clerk, Deputy Tax Collector and Deputy Registrar.

Resolution # ____ to pay salaries every two weeks for the Highway Dept. employees and monthly for all other employees – on the 25th of each month; except on December 20th, was made by D. Holcomb, seconded by C. Rossi and carried.

Resolution # ____ to authorize the Highway Supt. to spend up to \$1500 for machinery and repairs without prior Town Board approval; and if over that amount- the Highway Supt. is to consult with the Supervisor; was made by D. Holcomb, seconded by C. Rossi and carried.

Resolution # ____ to hold Town Board Meetings on the Second Thursday of each month at 7:00 p.m. at the Town Office – legal ad to be put in the newspaper – was made by C. Todd, seconded by C. Rossi and carried.

Resolution # ____ to allow Town employees, some of whom may be elected officials Catherine Hotaling, Bert Glazier and wife, to receive full benefits under health and dental plan, with a percentage of the premium to be paid by employees - equal to the amount in the Contract with the Town and Excellus; was made by D. Holcomb, seconded by C. Todd and carried.

Resolution # ____ to set annual highway hourly rate regarding ice and snow removal for the County; MEO Rate - \$16.97 per lane mile, was made by C. Todd, seconded by C. Rossi and carried.

Resolution # ____ to set 2012 Town Mileage reimbursement rate at the same fee as the County's rate, not to exceed .55 cents per mile; was made by D. Rossi, seconded by C. Todd and carried.

Motion to re-appoint Betty Ann Miller on the Planning Board (3 Year Term) was tabled.

Resolution # ____ to allow for payment of monthly pre-paid bills (not yearly ones) was made by C. Todd, seconded by C. Rossi and carried – Examples: rent, village court, Tackabury, Blue Cross/Blue Shield, dental/vision coverage with Consortium.

A Motion was made by D. Holcomb, seconded by C. Rossi and carried to pay January 2012 Year pre-pays bills.

A Motion was made by D. Holcomb, seconded by C. Rossi and carried to pay the General Bills in the amount of \$3929.40 - #1-17.

A Motion was made by D. Holcomb, seconded by C. Rossi and carried to pay the Highway Bills in the amount of \$10,016.07 - #1 -21.

Eve Ann said in re-organizing the Investment Policy - the Town funds will be consolidated and put in Alliance Bank. Also a Plan to reserve funds for future expenses and Capital Equipment, as needed, will be implemented.

Paying Earlville American Legion \$300 toward Rent – was tabled. D. Holcomb will look into this.

Transfer of Funds needed to close 2011 Town books will be done on Monday, January 23rd, at a Special Meeting – Eve Ann said. Also appoint new Assessor then.

Eve Ann said 8 applications have been received in the search for an Assessor. She said the Committee of: D. Holcomb, C. Todd and E.A. Shwartz have selected 3 individuals who will be interviewed, and the appointment will be made on January 23, 2012.

The Joint Shared Services Committee has recommended that the North Shore Solutions Contract be signed by the Supervisor of the Town of Hamilton/Mayor of the Village of Hamilton. It is a one year Contract to develop a website for both, for \$4085 (1/2 paid by Town, ½ paid by Village). Discussion: Training: Harvey Kliman is willing to help as a consultant; the Village has a larger staff; suggestion: Town have several people trained.

Resolution # ____ was made by C. Todd, seconded by C. Rossi and carried adopting the one year website Contract with North Shore Solutions, authorizing Supervisor E.A. Shwartz to sign the Contract at a cost of \$2042.50. (Exh. A attached).

E.A. Shwartz thanked everyone who worked so hard on this project – Mayor Miller and her helpers, C. Todd, D. Crumb, and former Mayor McVaugh.

B. Glazier then did his Highway Report – they cut down trees on Preston Hill, he has received \$80,327.54 in FEMA money, they worked on culvert on Eaton Rd., and they have sanded. He sold the old backhoe for \$13,700; he has done more repairs to the '05 pickup ; he has sold pipes for \$6,000 that they have never used.

E.A. Shwartz said she has implemented a new system wherein the bills will go directly to L. Manchester to code these bills for the general abstract and highway abstract; so they will be ready for the Board Meetings – rather than the bills being coded after the meeting.

E. A. Shwartz said she and C. Rossi just got back from training in Albany. She said a review of the Ethics Committee – conflict of interest may need a review. Also more education is needed regarding gas drilling.

Hon. Haight then gave the Town Board his Justice Report for the year 2011. He said there was a decrease in DWI cases, and now dog cases have been added since the Town has taken over the business of doing all the dog work, from NYS. He explained some of the money the Town Justice takes in – is sent to NYS. He said he has 2 jury trials coming up. He also expressed concern for the Court Clerk V. Phoenix being paid extra money for extra work – which is above and beyond her duties. He also may need a stenographer.

C. Todd and P. Darby said they have total confidence in Judge Haight and support him financially on what he needs financially – if the Court Clerk needs more hours and if he needs a stenographer.

A Motion was made by C. Todd, seconded by C. Rossi and carried that any time spent on the trials past one day-- the Court Clerk will be paid \$10 an hour.

Supervisor Shwartz then did her Appointments to the Town Committee:

Finance – P. Darby; Natural Resources-C. Rossi & P. Darby; Highway-P. Darby;
Shared Services-C. Todd; Village of Earlville-D. Holcomb; Village of Hamilton-C. Todd;
SOMAC- D. Holcomb Ethics Committee- C. Todd and C. Rossi
Communications (Columns/Website) Committee – C. Todd and C. Rossi.

C. Todd said in the past there were liaisons to Court/Codes/Assessor. Eve Ann said the employees should be able to do their jobs without us supervising them; and she appreciates the Town Board stepping up and helping out. She has been appointed to the Planning Committee, Criminal Justice Committee, Solid Waste Committee, and Energy Committee at the County.

C. Todd said she went to the Village of Hamilton's January Meeting. She said Mayor Miller is meeting with Supervisor Bono of Madison regarding mutual interest issues.

There is talk of no dogs being allowed at the Farmer's Market.

Zoning changes in the Village regarding group homes.

February 14th there is a Village Public Hearing regarding a movement toward natural gas in the Village.

She said there was an Audit regarding the Community Development Block Grant (Hubbardsville). The NYS Auditor, from the Office of Community Renewal, will do a report for PCD, and PCD will respond. She said the Town of Hamilton needs to be more active regarding the money. Eve Ann said all the money was properly spent and accounted for, and residences were renovated.

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Eve Ann said we will try to get Grant money in 2012 year, and D. Holcomb said the Village of Earlville needs help.

A Motion to Adjourn the Meeting was made by C. Todd, seconded by C. Rossi and carried at 9:30 p.m.

Respectfully submitted,

Catherine S. Hotaling
Town Clerk

